Limerick City and County Council

Tender Response Document

(Competitive Procedure with Negotiation)

For the provision of Management, Operation and Maintenance services for its Rathbane Municipal Golf Course.

Title	Management, Operation and Maintenance of Rathbane Municipal Golf Course, Bawnmore View, Galvone, Limerick. V94 W0Y5
Contracting Authority	Limerick City and County Council
Etenders Ref:	RFT 9385548
Issue Date	28 October 2026
Closing Date for Tender Submissions	As per Etenders

Instructions for Completion

Tenderers should ensure they have read the Call for Tender before they attempt to complete this Tender Response Document.

If you consider that the Tender Response Document is missing any sections which would prevent you from preparing a comprehensive response, please contact the Contracting Authority as soon as possible using the Questions and Answers facility on www.etenders.gov.ie.

Where there is a discrepancy between the contents / instructions in this document and the Call for Tender, the Call for Tender will take precedence.

Tenderers must follow the instructions contained in this document in relation to attachments, format for submission, etc. Tenders must ensure that the document submitted is text searchable i.e., it must not be a document that has been scanned as an image or protected against search.

This Tender Response Document should not be altered or submitted in a different format.

General Contact Information

Organisation Name:		
Contact Person:		
Position:		
Address:		
Phone:		
Email:		
Website:		
Date of Establishment, if applicable	**VAT Registration No:**	**Legal Structure – partnership, limited co. Etc**
Details of any sub-contractors or consortium members:		
Name:	**Proposed Role in delivery of the contract**	**Confirmation relevant information is provided for each party (e.g., financial experience, or other selection criterion where applicable)**

Response to Qualitative Award Criteria

Criteria for Assessment	Information Required
1. Quality Assurance Measures	*A written statement (a maximum of three A4 pages) where the applicants (in the case of a grouping, each group member) must demonstrate that they have adequate measures in place to ensure the delivery of a quality service for the proposed contract.*
Tenderers Response	(Please use the free text area below for your response)

Criteria for Assessment	Information Required
2. Previous and Current Experience	*A written statement (a maximum of four A4 pages) describing the applicants (in the case of a grouping, each group member) must demonstrate that, within the last five (5) years, they have managed or are managing comparable facilities of a similar nature and scale.* *To this end, tenderers are required to nominate two (2) referees for similar contracts that Contracting Authority may at its discretion contact directly on a confidential basis and without further reference to the Tenderer. Equally, any other information objectively available to the client may be used in assessing this criterion.*
Tenderers Response	(Please use the free text area below for your response)

Criteria for Assessment	Information Required
3. Resources and Skills	*A written statement (a maximum of three A4 pages) setting out the applicant's evidence of their capacity to manage and operate with the appropriate levels and ranges of manpower resources considered appropriate to operate a facility of this type, in the following areas.* *1) General Management* *2) Administration/finance* *3) Growing and developing the resource* *4) Growing participation in the game of golf and related activities* *5) Maintenance* *6) Reporting and Record Keeping* *This statement shall nominate the Tenderer's dedicated Contract Manager, who will act as the main point of contact for the duration of the Contract, along with detail as to how the nominated person will comply with the requirements of Clause 2.11 of this Call for Tender document.*
Tenderers Response	(Please use the free text area below for your response)

Criteria for Assessment	Information Required
4. Delivery Methodology	*A written statement (a maximum of five A4 pages) setting out the applicant's delivery method to operate and manage Rathbane Municipal Golf Course and all its facilities, to include the following:* • *How the Tenderer will aim to meet the objectives of plans and policies outlined in this document through its delivery of programmes and/or projects, including the Mayoral Programme and the National Sports Policy 2018 to 2027* • *How the Tenderer will harness the presence of and legacy of the Ryder Cup 2027, Junior Ryder Cup 2027 and Golf for the Disabled (G4D) match being in Limerick for the benefit of Rathbane Municipal Golf Course* • *How the Tenderer will position the course to achieve the optimum level of funding available under Golf Legacy Infrastructure Investment Programme 2026-2030 and similar schemes such as the Large Scale Sports Infrastructure Fund* • *Methodology relating to establishing a preventative maintenance programme* • *Health and Safety Policies* • *How the Tenderer will support and implement environmental and sustainable efficiencies in its practices and in the delivery of this Service* • *Community engagement and social inclusion* • *Engagement with Golf Ireland* • *Engagement with Rathbane Golf Club*
Tenderers Response	(Please use the free text area below for your response)

Criteria for Assessment	Information Required
5. Draft Service Level Agreement (SLA)	*Tenderers are required describing to provide a proposed Draft Service Level Agreement (a maximum of 10 A4 pages) which will describe in detail how they propose to address execution and performance monitoring of the Contract.* *At a minimum, the proposed SLA should include reference to the following aspects:* • *Service delivery* • *Relationship management, including engagement with Rathbane Golf Club* • *Communications plan* • *The key performance indicators that will be measured and reported on* • *Financial and management reporting* • *A proposed methodology/formula, logic and fee for the first subsidy to cover the period commencing from when the SLA takes effect to end of July 2028* • *Proposals for assuring the ongoing provision of an efficient and cost-effective service* • *Staffing, personnel* • *Alterations to the course* • *Health and Safety obligations* • *Insurance and indemnity* • *Termination* • *Dispute resolution* *Any additional information other than the Tender Response Document such as presentations, tables, graphics, or charts, is NOT permitted in response to the award criteria. This includes brochures unless sought in the RFT. Any such information submitted will NOT be considered.*
Tenderers Response	(Please use the free text area below for your response)

Confirmation

I/We:

- Have read and thoroughly examined the Call for Tender document;
- Fully understand the Call for Tender document and the Contracting Authority's requirements;
- Undertake to treat the details of this Call for Tender, our tender response and any subsequent clarifications as private and confidential;
- Acknowledge that acceptance by the Contracting Authority of this tender will not constitute a binding and enforceable agreement and that a legally enforceable agreement will not exist until and unless the Contract has been established between the Contracting Authority and the Tenderer; and
- Have included all information necessary for our tender to be assessed, which are either expressly stated in the Call for Tender document or contained in any supplementary information, or which could reasonably be inferred therefrom

If I am signing this document on behalf of a company or other form of organisation, I hereby confirm that I am authorised to sign this document on behalf of such company/organisation and I have full power and authority to bind the company/organisation to the requirements of the Call for Tender document.

Signed by the Tenderer	
For and on Behalf of	
Date	